

Minutes N 2

Of the Session of the Management Board of “Millennium Challenge Armenian” Program dated August 3 and 5, 2006

August 3, 2006

The session was chaired by the Prime Minister of the Republic of Armenia, Chairman of the Management Board A. Margaryan

With participation of:

A. Margaryan	Prime Minister of the Republic of Armenia, Chairman of the Board
V. Khachatryan	Minister of Finance and Economy of the Republic of Armenia
D. Lokyan	Minister of Agriculture of the Republic of Armenia
V. Terteryan	Deputy Minister of the Territorial Administration of the Republic of Armenia
H. Beglaryan	First Deputy Minister of Transport and Communication of the Republic of Armenia
T. Ghazaryan	“Shenik” WUA
N. Vardanyan	“Forests of Armenia” Environmental NGO
V. Soghomonyan	“National Union of Farmers” NGO
V. Hambarzumyan	Union of Legal Persons of Federation of Agriculture Associations
K. Nazaryan	Armenian Inter-church Benevolent Round Table Fund

The following persons participated to the session:

David Avetissian	Head of the Working Group of “Millennium Challenge Armenia” Program and Deputy Minister of Finance and Economy of the Republic of Armenia
Alex Rassin	Observer in the Management Board, “Millennium Challenge Armenian” Program Manager

The following issues were included in the agenda of the session:

1. In order to start the registration and activities of “Millennium Challenge Armenia” Program state non-commercial organization:
 - To appoint the executive director of SNCO;
 - To authorize the executive director to register SNCO;

- To conclude a labor contract with SNCO executive director.
2. Approval of invitation for the submission of bids by the banks for “Millennium Challenge Armenia” Program and list of qualified banks.
 3. Selection of the management staff of “Millennium Challenge Armenia” Program state non-commercial organization (procurement director; irrigation director, water to the market component director, monitoring and evaluation director, rural roads sub-projects director, environmental and social impact assessment director).
 4. Approval of Governance Agreement by and between the MCC, RA Staff of the Government and MCA-Armenia SNCO and the Disbursement Agreement by and between the MCC, RA Ministry of Finance and Economy and MCA-Armenia SNCO.

On first and second issues of the agenda:

It was decided to postpone the discussion of the first and second issues to Saturday August 5 of this year at 11 am and at the same time it was decided to invite top three candidates for each of the positions of management staff of “Millennium Challenge Armenia” Program state non-commercial organization to interview at Saturday August 5 of this year at 11 am.

On the third issue of the agenda:

Head of the Working Group of “Millennium Challenge Armenia” Program and Deputy Minister of Finance and Economy of the Republic of Armenia David Avetissian presented the invitation for the submission of bids by the banks for “Millennium Challenge Armenia” Program and list of qualified banks (Annex 1). After exchange of opinions and interested discussions the Management Board has unanimously decided to make the following decision:

It was decided:

To approve invitation for the submission of bids by the banks for “Millennium Challenge Armenia” Program and list of qualified banks.

August 5, 2006

The session was chaired by the Prime Minister of the Republic of Armenia, Chairman of the Management Board A. Margaryan

With participation of:

A. Margaryan	Prime Minister of the Republic of Armenia, Chairman of the Board
V. Khachatryan	Minister of Finance and Economy of the Republic of Armenia
V. Terteryan	Deputy Minister of the Territorial Administration of the Republic of Armenia
T. Petrosyan	Deputy Minister of Agriculture of the Republic of Armenia
H. Beglaryan	First Deputy Minister of Transport and Communication of the Republic of Armenia
T. Ghazaryan	“Shenik” WUA
N. Vardanyan	“Forests of Armenia” Environmental NGO
V. Soghomonyan	“National Union of Farmers” NGO
V. Hambardzumyan	Union of Legal Persons of Federation of Agriculture Associations
K. Nazaryan	Armenian Inter-church Benevolent Round Table Fund

The following persons participated to the session:

David Avetissian	Head of the Working Group of “Millennium Challenge Armenia” Program and Deputy Minister of Finance and Economy of the Republic of Armenia
Alex Rassin	Observer in the Management Board, “Millennium Challenge Armenian” Program Manager

On the issue of the agenda to start the registration and activities of “Millennium Challenge Armenia” Program state non-commercial organization appoint the executive director of SNCO; to authorize SNCO executive director to register SNCO; to conclude a labor contract with the executive director of SNCO:

At the management board they have discussed the candidacies of three candidates for the position of executive director of “Millennium Challenge Armenia” Program SNCO. Then with the purpose to select the executive director during the session of “Millennium Challenge Armenia” Program Management Board they invited top three candidates from the short list made of 5 candidades as by the following sequence:

- Misak Gharagyozyan;
- Serguei Meloyan (was missing);
- Ara Hovsepyan.

The members of “Millennium Challenge Armenia” Program Management Board asked questions about the work experience, biography, education, overall experience, special skills relating to the position and special knowledge relating to position.

Upon the interview the Chairman of the Management Board Prime Minister of Armenia A. Margaryan suggested by voting to make a decision about the executive director of “Millennium Challenge Armenia” Program SNCO.

The Management Board of “Millennium Challenge Armenia” Program decided to:

- 1. appoint Ara Hovespyan as the Executive Director of “Millennium Challenge Armenia” Program SNCO**

Passport data: (RA citizen, residing: RA, Yerevan, Parpetsi 9a, 10; passport No AF0646881; issued on December 11, 2002 by 001).

The Management Board of “Millennium Challenge Armenia” Program also decided to:

- 2. authorize the Executive Director of SNCO to take all the necessary steps for the state registration of SNCO; recruitment of SNCO personnel; establishment of the office; open a temporary bank account for the initial expenditures of the office and make all the necessary expenses necessary for the registration of SNCO and establishment of the office;**
- 3. approve the submitted labor contract and authorize the Head of RA Government Staff-Minister Manuk Topuzyan to sign a labor contract with SNCO executive director.**

On the issue of selection of the management staff of “Millennium Challenge Armenia” Program state non-commercial organization (procurement director; irrigation director, water to the market component director, monitoring and evaluation director, rural roads sub-projects director, environmental and social impact assessment director):

The head of the Working Group of “Millennium Challenge Armenia” Program and Deputy Minister of Finance and Economy of the Republic of Armenia David Avetissian presented the results of the tender for the vacancies of the management positions of “Millennium Challenge Armenia” Program SNCO, as by the maximum of points gained:

- Procurement director – Alexander Bakhtamyan;
Armen Aklian;

- Arthur Sargsyan.

• Irrigation Director – Tigran Kalantaryan;
Vardges Kurkchyan;
Garth Steward.
- Water to the market component director - Anahit Petrosyan;
Armenuhi Saakyan;
Gevorg Gabrielyan.
- Environmental and social impact assessment director –
Armine Simonyan;
Lusine Taslakyan;
Samvel Valoyan.
- Monitoring and evaluation director - Esther Hakobyan,
Razmik Ohanyan,
Boris Mkrтчyan,
Ara Karyan.
- Rural roads sub-projects director – Hakob Petrosyan,
Ashot Karakhanyan,
Simon Melikyan.

An exchange of opinion, discussion of the presented information took place and the interested candidates were asked questions. For clarification the members of the Management Board asked questions to the representatives of “Millennium Challenge Corporation” Alex Rassin.

Summarizing the discussions and the results of the interview the Management Board decided to approve the appointment of the following persons on the managerial positions of “Millennium Challenge Armenia” Program:

- **Procurement director – Alexander Bakhtamyan;**
- **Irrigation director – Tigran Kalantaryan;**
- **Water to the market component director – Anahit Petrosyan;**
- **Environmental and social impact assessment director – Armine Simonyan;**
- **Monitoring and evaluation director – Esther Hakobyan;**
- **Rural roads sub-projects director – Hakob Petrosyan.**

The Management Board of “Millennium Challenge Armenia” Program committed the head of the Working Group of “Millennium Challenge Armenia” Program and Deputy Minister of Finance and Economy of the Republic of Armenia David Avetissian and newly appointed Executive Director of “Millennium Challenge Armenia” Program SNCO Ara Hovsepyan to undertake the relevant measures to ensure the appointment of the management staff and put in order the activities of the office.

On the issue of approving the Governance Agreement by and between the MCC, RA Staff of the Government and MCA-Armenia SNCO and the Disbursement Agreement by and between the MCC, RA Ministry of Finance and Economy and MCA-Armenia SNCO:

The head of the Working Group of “Millennium Challenge Armenia” Program and Deputy Minister of Finance and Economy of the Republic of Armenia David Avetissian presented the Governance Agreement by and between the MCC, RA Staff of the Government and MCA-Armenia SNCO and the Disbursement Agreement by and between the MCC, RA Ministry of Finance and Economy and MCA-Armenia SNCO. After exchange of opinions and interested discussions about the issue the Management Board has unanimously made following decision:

It was decided to:

Approve the Governance Agreement by and between the MCC, RA Staff of the Government and MCA-Armenia SNCO and the Disbursement Agreement by and between the MCC, RA Ministry of Finance and Economy and MCA-Armenia SNCO.

**The Chairman of the Management Board
“Millennium Challenge Armenia” Program,
Prime Minister of the Republic of Armenia**

A. Margaryan